



ACCOUNT OPENING INSTRUCTIONS (INDIVIDUAL/JOINT CLIENT)

Dear Applicant(s),

Thank you for your account opening application. In order to comply with the relevant rules and regulations of Hong Kong/Macau, please follow the following steps when completing your application:

1. Read the **Client Agreement for Securities Trading** carefully, in particular the **Risk Disclosure Statements** and the **Disclosure on Best Execution**. Ask your Relationship Manager or our Customer Services Department on any questions you may have.
2. Complete all relevant sections of the **Account Opening Form**, mark N/A or X in those that are not applicable to you. Please provide your email address and mobile phone number (Macau/Hong Kong/Mainland China numbers) to receive account information. Any incomplete or omitted information on the Account Opening Form will cause unnecessary delay or rejection of your application.
3. Read carefully the Declaration in the **Account Opening Form**, sign and date.
4. You may request Guotai Junan's employee to witness your signature, sign and date the Witness Signature section on the **Account Opening Form**. Where signing the Account Opening Form in the presence of Guotai Junan's employee is not possible, you should arrange to have the signed Account Opening Form and the identification document(s) **certified** by a Justice of the Peace (JP), or a professional person such as practising certified public accountant (CPA), lawyer or notary public. Please note that the Account will not be opened until the application has been accepted by Guotai Junan.
5. If you intend to trade U.S. Stocks, please sign and date on the **Form W-8BEN (Non-U.S. Citizen)**.
6. Clients who possess Mainland China ID documents only and have not obtained any identity document as proof of permanent residence in a country or region outside Mainland China otherwise (including one of the holders of a joint account), are not allowed to trade China A Shares through Shanghai / Shenzhen Stock Connect.
7. Clients who possess Mainland China ID documents (including one of the holders of a joint account), are not allowed to open Taiwan market for stock trading.
8. Return the signed **Account Opening Form** **TOGETHER WITH** the following supporting documents to Guotai Junan:
 - (i) **Copy of your passport / identity card (certified and signed by recognized persons as mentioned in section 4 above)**
 - (ii) **A statement proof of your residential address within the past 1 year.**
 - (iii) **Client Risk Profiling Questionnaire (if applicable)**
9. Be sure to retain the Client Agreement, Fees, Commission & Charges and for your own reference.
10. For protection of your own interests, it is your duty to ensure the security of your own account number, Internet trading password and PIN. Guotai Junan will not be responsible for any claims, damages or losses suffered by you as a result of any unauthorized trading or order made through or under your account number, Internet trading password and PIN.



11. Please **DO NOT** send money to your Account until your application has been accepted. You are also required to keep Guotai Junan up-to-date on your personal information including, but not limited to, your name, address and telephone number. Failure to do so may cause your Account to be restricted and you are responsible for such restrictions and consequences. Please download the **Update of Client's Information Form** from our website for use.

Should you have any questions, please feel free to contact your Relationship Manager or our Customer Services Department at (853)8293 1830, email at or browse our website <http://www.gtjas.com.mo>.

GUOTAI JUNAN SECURITIES (MACAU) COMPANY LIMITED

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